



# **MINUTES OF A MEETING OF THE COUNCIL HELD ON 22nd MAY 2018**

**PRESENT:** Councillor P Thurgood (Chair), Councillors R Kingstone, M Bailey, R Bilcliff, A Bishop, J Chesworth, R Claymore, S Claymore, T Clements, D Cook, C Cooke, S Doyle, J Faulkner, R Ford, M Gant, S Goodall, M Greatorex, A James, T Jay, R Kingstone, K Norchi, J Oates, M Oates, S People, B Price, R Pritchard, R Rogers, P Standen, M Summers and M Thurgood

The following officers were present: Andrew Barratt (Chief Operating Officer), Anica Goodwin (Head of Paid Service), Jane Hackett (Solicitor to the Council and Monitoring Officer), Tracey Pointon (Civic and Democratic Services Officer) and Zoe Wolicki (HR Manager)

## **1 APOLOGIES FOR ABSENCE**

None

## **2 MAYOR'S CADET**

Joshua Mandefield was inaugurated as the Mayor's Cadet for 2018/19

## **3 TO ELECT A MAYOR**

Councillor P Thurgood was elected as Mayor

*(Moved by Councillor J Chesworth and seconded by Councillor R Rogers)*

## **4 TO ELECT A DEPUTY MAYOR**

Councillor R Kingstone was elected as Deputy Mayor

*(Moved by Councillor P Thurgood and seconded by Councillor D Cook)*

## **5 TO ELECT THE LEADER OF THE COUNCIL**

There were 2 nominations for Leader of the Council.

Councillor D Cook was nominated by Councillor R Pritchard and seconded by Councillor J Chesworth.

Councillor P Standen was nominated by Councillor J Faulkner and seconded by Councillor S People.

On a Vote being taken by a show of hands 21 Voted for Councillor C Cook, 5 voted for P Standen.

Accordingly Councillor D Cook was elected Leader of the Council

*(Moved by Councillor R Pritchard and seconded by Councillor J Chesworth)*

## **6 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

## **7 TO RECEIVE THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 11<sup>th</sup> April 2018 were approved and signed as a correct record.

*(Moved by Councillor D Cook and seconded by Councillor R Pritchard)*

## **8 TO RECEIVE ANY ANNOUNCEMENTS FROM THE MAYOR, LEADER, MEMBERS OF THE CABINET OR THE CHIEF EXECUTIVE**

The Mayor Councillor P Thurgood made the following announcement:-

As Mayor I would like to remind members that we have training on the new Data Protection, I believe on the 29<sup>th</sup> May I would encourage all members to attend that if at all possible. It's quite an important item.

Apologies for that, the Data Protection regulation training is on the 24<sup>th</sup> and 30<sup>th</sup> May it is Equality and Diversity on the 29<sup>th</sup>.

The Chief Operating Officer Mr Andrew Barratt made the following:-

Thank you Mr Mayor I have 3 announcements I would like to make.

Firstly I would like to announce that Councillor Andrew James is now an Independent Councillor.

I have a note from the UKIP and Independent group leader to say that Councillor Chris Cooke will be continuing as leader of the group and the group name will say the same as previous. Thank you Mr Mayor.

Finally Mr Mayor the past members will be receiving their certificates in due course.

## 9 QUESTION TIME:

None

## 10 APPOINTMENT OF CABINET AND ALLOCATION OF RESPONSIBILITIES

The Membership of Cabinet for 2018/19 was received and circulated at the meeting as follows

<b>Leader of the Council</b> Cllr Daniel Cook	<b>Assets and Finance</b> Cllr Rob Pritchard (Deputy leader)	<b>Heritage and Growth</b> Cllr Steve Claymore
<b>Portfolio</b>	<b>Portfolio</b>	<b>Portfolio</b>
Corporate Assessments	Audit & Governance	Development Control (Planning)
C.I.S	Democratic Services	Building Control
Budget Setting and Consultation	Customer Services	LEP & WMCA Member
Business Continuity / Capacity	PR / Comms / Graphics	Economic & Business Development
Reputation	Community Grants	Town Centre Development
Member Development	Property Management Investment	Skills / Education
Emergency Planning	GF Repairs	Tourism
TSP (Tamworth Strategic Partnership)	DFG's	Heritage
Performance	Commercial Property Portfolio	<b>HRA Regeneration</b> <b>(Shared with HS&amp;N)</b>
Payroll	Asset / Facilities Management	<b>Strategic Housing</b> <b>(Shared with HS&amp;N)</b>
Ombudsman	Revenues & Benefits	Markets
Consultation and Engagement	Finance	Land Charges
Marketing	Procurement	
Customer Insight	Corporate Risk Management	
	Treasury Management	
<b>Communities and Partnerships</b> Cllr Stephen Doyle	<b>Culture and Operational Services</b> Cllr John Chesworth	<b>Housing Services and Neighbourhoods</b> Cllr Michelle Thurgood

Portfolio	Portfolio	Portfolio
Community Safety	Waste Management	HRA Business Planning
P.C.C. Engagement	Street Scene	HRA Regeneration (Shared with HS&N)
Safeguarding	Arts / Culture	Strategic Housing (Shared with H&G)
Voluntary Sector	Outdoor Events	Private Sector Housing
Partnership Development	Parks / Play Areas	Landlord Services
Enforcement	Open Space & Nature Reserves	HRA Repairs
Environmental Health (Licencing)	Health & Safety	Neighbourhood Renewal
CCTV	Community Leisure	Tenant Participation
Street Wardens	Cemeteries	Housing Solutions
Corporate ASB Strategy	I.C.T. Services	Homelessness
Local Health Services Engagement	Information Management	HRA Caretaking & Cleaning
		Decent / Affordable Homes

## 11 APPOINTMENT OF COMMITTEES

The Constitution and Membership of Committees for 2018/19 was received and circulated at the meeting as follows:

### CONSTITUTION OF COMMITTEES 2018/19

#### Cabinet

Councillors

- D Cook Leader of the Council
- R Pritchard Portfolio Holder for Assets and Finance and Deputy Leader of the Council
- S Claymore Portfolio Holder for Heritage and Growth
- S Doyle Portfolio Holder for Communities and Partnerships
- J Chesworth Portfolio Holder for Culture and Operational Services.
- M Thurgood Portfolio Holder for Housing Services and Neighbourhoods.

#### Cabinet (Grants) Sub Committee

Councillors

- S Claymore
- S Doyle
- R Pritchard

#### Appointments and Staffing Committee

Councillors  
D Cook  
R Pritchard  
J Chesworth  
M Thurgood  
P Standen

**Audit and Governance Committee**

Councillors  
R Claymore  
M Gant  
R Kingstone  
M Greatorex  
M Summers  
J Faulkner  
C Cooke

**Planning Committee**

Councillors  
S Claymore  
J Chesworth  
M Bailey  
T Jay  
J Oates  
M Oates  
B Price  
M Summers  
P Thurgood  
P Standen  
K Norchi  
S People  
C Cooke

**Licensing Committee**

Councillors  
S Doyle  
R Claymore  
T Clements  
R Ford  
M Gant  
S Goodall  
R Kingstone  
B Price  
R Rogers  
K Norchi

A Bishop  
S Peple  
R Bilcliff

**Nominations Committee**

Councillors        D Cook  
                          M Thurgood  
                          T Clements  
                          R Rogers  
                          P Thurgood  
                          K Norchi  
                          A James

**Infrastructure, Safety and Growth Scrutiny Committee**

Councillors        M Bailey  
                          T Clements  
                          S Goodall  
                          M Greatorex  
                          R Kingstone  
                          J Oates  
                          M Oates  
                          S Peple  
                          R Billcliff

**Corporate Scrutiny Committee**

Councillors        R Ford  
                          S Goodall  
                          T Jay  
                          R Kingstone  
                          J Oates  
                          B Price  
                          M Summers  
                          P Standen  
                          J Faulkner

**Health and Wellbeing Scrutiny Committee**

Councillors        R Claymore

R Ford  
M Gant  
T Jay  
M Oates  
R Rogers  
M Summers  
J Faulkner  
R Bilcliff

**Chief Officer Conduct Committee**

Councillors M Bailey  
J Oates  
P Thurgood  
P Standen  
A James

**Statutory Officer Conduct Committee**

Councillors M Greatorex  
M Oates  
B Price  
A Bishop  
C Cooke

**12 APPOINTMENT OF COMMITTEE CHAIRS**

**Appointments and Staffing Committee**

Councillor D Cook was Nominated by Councillor R Pritchard and seconded by Councillor S Claymore

Councillor D Cook was appointment Chair of Appointments and Staffing

**Audit and Governance Committee**

Councillor M Summers was nominated by Councillor R Ford and seconded by Councillor R Pritchard

Councillor S People was nominated by Councillor J Faulkner and seconded by Councillor P Standen

On a vote been taken by a show of hands 21 voted for 'Councillor M Summers, 5 voted for Councillor S People.

Accordingly Councillor M Summers was appointed Chair of Audit and Governance.

### **Licensing Committee**

Councillor B Price was nominated by Councillor J Chesworth and seconded by Councillor S Goodall

Councillor J Faulkner was nominated by Councillor A Bishop and seconded by Councillor K Norchi

On a vote been taken by a show of hands 21 voted for Councillor B Price, 6 voted for Councillor J Faulkner.

Accordingly Councillor B Price was appointed Chair of Licensing.

### **Planning Committee**

Councillor M Oates was nominated by Councillor S Claymore and seconded by Councillor B Price

Councillor P Standen was nominated by Councillor K Norchi and seconded by Councillor S People.

On a vote been taken by a show of hands 21 voted for Councillor M Oates, 6 voted for Councillor P Standen.

Accordingly Councillor M Oates was appointed Chair of Planning.

### **Corporate Scrutiny Committee**

Councillor J Oates was nominated by Councillor R Claymore and seconded by Councillor B Price

Councillor P Standen was nominated by Councillor J Faulkner and seconded by Councillor A Bishop.



On a vote been taken by a show of hands 21 voted for Councillor J Oates, 5 voted for Councillor P Standen.

Accordingly Councillor J Oates was appointed Chair of Corporate Scrutiny.

### **Health and Wellbeing Scrutiny Committee**

Councillor R Ford was nominated by Councillor M summers and seconded by Councillor M Oates

Councillor J Faulkner was nominated by Councillor P Standen and seconded by Councillor A Bishop

On a vote been taken by a show of hands 21 voted for Councillor R Ford, 6 voted for Councillor J Faulkner

Accordingly Councillor R Ford was appointed Chair of Health and Wellbeing Scrutiny

### **Infrastructure, Safety and Growth Scrutiny Committee**

Councillor S Goodall was nominated by Councillor R Ford and seconded by Councillor T Jay

Councillor S People was nominated by Councillor P Standen and seconded by Councillor J Faulkner

On a vote been taken by a show of hands 21 voted for Councillor S Goodall, 5 voted for Councillor S People.

Accordingly Councillor S Goodall was appointed chair of Infrastructure, Safety and Growth Scrutiny

## **13 LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS & ACCESS TO INFORMATION) RULES 2012**

The Leader of the Council informed Members that The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 specifies and requires inter alia under Regulation 19 that the Executive Leader must submit a report on a regular basis to Council containing details of particulars of each urgent Executive decision and a summary of the matters in respect of which the decision was made.

**RESOLVED:** That Members  
Endorsed the Annual Executive Arrangements Report

*(Moved by Councillor D Cook and seconded by Councillor P*

*Standen)*

#### **14 REVIEW OF CONSTITUTION & SCHEME OF DELEGATION**

The Leader of the Council and Solicitor to the Council & Monitoring Officer ensures lawfulness and operational functionality of the Governance Process of the Council, as required by the endorsement and approval of the Constitution and Scheme of Delegation as required by Local Government Legislation

**RESOLVED**

That Members

- 1) Endorsed the Constitution and Scheme of Delegation as presented in Appendix 1;
- 2) Adopted and approved the Constitution and Scheme of Delegation; and
- 3) Allowed a further report to Council on 6 June 2018 which will include required operational changes and amendments to align the Constitution and Scheme of Delegation with the proposed Senior Management Review.

*(Moved by Councillor R Pritchard and seconded by Councillor P Standen)*

#### **15 REGULATION OF MEMBERS CONDUCT**

The Solicitor to the Council and Monitoring Officer advised Members on the number of complaints received for the period 01 May 2017 until 30 April 2018 in relation to alleged breaches of the Code of Conduct arising from implementation of Part 1 Chapter 7 of the Localism Act 2011 which introduced provisions to assist with the regulation of standards of conduct for elected and co-opted Councillors.

**RESOLVED:**

That Members

Endorsed the findings of the contents of the report.

*(Moved by Councillor D Cook and seconded by Councillor P Standen)*

#### **16 ANNUAL PAY POLICY & GENDER REPORTING**

The Leader of the Council reported details of Tamworth Borough Council's Pay Policy Statement to ensure that statutory guidance, as set out in S38 of the Localism Act is adhered to

**RESOLVED** That Members  
Approved the Pay Policy Statement 2018 for adoption and  
publication in line with the Localism Act 2011.

*(Moved by Councillor D Cook and seconded by Councillor R  
Pritchard)*

## 17 CALENDAR OF MEETINGS

The Calendar of Meetings for 2018/19 was received and circulated at the meeting

**RESOLVED:** That Members  
Accepted the Calendar of Meetings for 2018/19 with an  
amendment to Health and Wellbeing committee  
meeting on the 6<sup>th</sup> March 2019, moved to 27<sup>th</sup> February  
2019.

*(Moved by Councillor D Cook and seconded by Councillor R Pritchard)*

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The Mayor